

**Application for Membership of SAPPMA**  
**Southern African Plastic Pipe Manufacturers Association**

COMPANY NAME	
COMPANY REGISTRATION NO	
COMPANY VAT NO	
PHYSICAL ADDRESS	
POSTAL ADDRESS	
TEL NUMBER LANDLINE	
CELL NUMBER	
MAIN ACTIVITY	
ISO 9001 ACCREDITED?	
CONTACT PERSON	
CONTACT E-MAIL	
WEBSITE ADDRESS	

DATE \_\_\_\_\_

SIGNED \_\_\_\_\_

SUGGEST DATE FOR AUDIT \_\_\_\_\_

CAPACITY \_\_\_\_\_

## Terms and Conditions of Membership

### SAPPMA Membership is subject to:

1. Compliance with ISO 9001 OR a successful SAPPMA systems audit. Members are strongly encouraged to implement ISO 9001.
2. Agreement and signing of Code of Conduct (must be signed upon joining the Association and every year thereafter)
3. Successful factory audit (pipe manufacturers) Refer AUDITS below.
4. Payment of membership fee. Refer FEES below.

### FEES

1. SAPPMA Membership fee depends on Category of membership:
  - \*The stipulated annual fee excludes VAT and applies to the period July 2019 to June 2020, as approved by the SAPPMA Board
  - Pipe Manufacturers
 

Large: > 9000 tons per year	R264 000
Medium: 4500 – 9000 tons per year	R163 000
Small: < 4500 tons per year	R 99 000
  - Specialised Manufacturers R 40 000
  - Polymer Manufacturers R130 000
  - Suppliers R 40 000
  - Water Authorities and Municipalities R 10 000
  - Certification Bodies n/a
2. Membership fees must be paid within 60 days of invoice.
3. Membership fees must be paid in full, or in equal instalments by prior arrangement with the administration office [MOI Clause 1.5.4.2.1 refers]
4. When a member is suspended due to non-payment, re-applications will only be considered after 12 months [MOI Clause 1.5.4.2.1 refers]
5. Three months' written notice must be given if a member chooses to resign from the Association. [MOI Clause 1.5.4.1 refers]

### AUDITS

1. A fixed audit fee in amount of R6000 applies. If the audit is successful, the amount is deducted from the annual SAPPMA Membership fee.
2. Audits outside of the country's borders: In addition to the R6000, the applicant will be liable for the cost of travel (return air ticket) and accommodation of the auditor.
3. If the audit is unsuccessful, your membership fee will be refunded (the R6000 audit fee will be deducted)

### GENERAL

- a) The use of the SAPPMA logo is encouraged. Upon acceptance of membership a branding guideline document will be forwarded, which includes a copy of the SAPPMA logo. Manufacturing members can print the SAPPMA logo on SAPPMA approved products only.
- b) New members will receive a list of SAPPMA Technical Committee meeting dates (usually no more than 6 meetings per year). Attendance of these meetings is strongly encouraged. It offers an ideal opportunity for interaction with industry, fellow members and technical expertise; and for keeping informed about the latest developments. SAPPMA schedules dates for the entire year to assist members with planning their calendars accordingly.
- c) SAPPMA Members are encouraged to support IFPA Members – the mutual support of these two associations ensures a quality offering to the client and is to the benefit of the entire industry. Quality is the cornerstone of both associations.
- d) SAPPMA Members qualify for the discounted registration rate at the annual SAPPMA conference.
- e) Membership certificates will be issued upon receipt of signed Code of Conduct, proof of membership fee payment and successful audit report.
- f) Members will be listed on [www.sappma.co.za](http://www.sappma.co.za) upon receipt of signed Code of Conduct, proof of membership fee payment and successful audit report.
- g) Members receive a username and password to access the Members' area on the SAPPMA website. All relevant SABS Standards and other official SAPPMA documentation are available to Members in this section.
- h) Individual membership is only allowed by discretion of SAPPMA management. Individual members qualify for SAPPMA discounts in person; no website listing applies and no discounts allowed for employees/associates of individual member.
- i) Members must familiarise themselves with the content of the SAPPMA Memorandum of Incorporation: [www.sappma.co.za](http://www.sappma.co.za)

## Application Process:

1. Return signed application form to [admin@sappma.co.za](mailto:admin@sappma.co.za)
2. An audit is scheduled on a mutually agreed date (applicant receives a checklist in advance, in preparation of the audit)
3. A membership fee invoice is raised
4. Required documentation: Signed Code of Conduct; Proof of Payment; Audit report
5. Application is tabled at SAPPMA Board meeting for final approval
6. Approval is communicated to applicant
7. Membership Certificate is issued
8. New member is listed on the SAPPMA website, receives a username and password for the SAPPMA website, a meeting schedule and the SAPPMA logo for use on stationery and products.